



## State of New Jersey

DEPARTMENT OF THE TREASURY  
DIVISION OF PURCHASE AND PROPERTY  
OFFICE OF THE DIRECTOR  
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May 27, 2015

Via Facsimile (201-440-4335) and USPS Regular Mail

Dennis Francis, Esq.  
Law Offices of Dennis J. Francis, Esq.  
37 Liberty St., Suite 1  
Little Ferry, NJ 07643

RE: Protest of Notice of Proposal Rejection  
RFP #15-X-23841 OEM and Non-OEM Maintenance and Repair Services for Light/Medium  
Duty Vehicles, 15,000 lb. GVWR or Less (T-0126)

Dear Mr. Francis:

This correspondence is in response to your letter of protest, dated May 4, 2015, and received May 12, 2015, on behalf of Zoland Corp. d/b/a AAMCO Transmission ("Zoland") to the Division of Purchase and Property ("the Division"). The record of this procurement notes that Zoland's proposal was rejected for failing to include all required RFP documents. In your letter, you contend that the Division erroneously rejected Zoland's proposal and include an affidavit from Zoland that asserts it properly uploaded all required documents to the Division's eBid system. As such, you request Zoland's proposal be reinstated.

I have reviewed the record of this procurement, including the RFP, Zoland's proposal, and relevant statutes, regulations, and case law. This review has provided me with the information necessary to determine the facts of this matter and to render an informed determination on the merits of Zoland's protest.

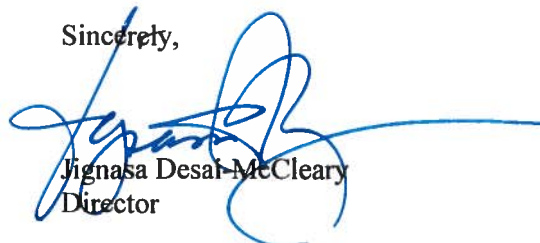
In a similar set of circumstances concerning RFP #15-X-23440, the Division's eBid system encountered an error when processing Zoland's proposal submission. As in the previous submission process, this malfunction previously precluded the proper electronic opening of Zoland's submission, but has since been remedied. Zoland's proposal has been accepted as a timely proposal and is currently under review by the Division's Proposal Review Unit.

The Division's eBid Administrator has advised that Zoland's naming convention of its electronic documents is the cause of this technical malfunction. The record indicates that Zoland utilizes multiple periods in its document titles, e.g., "Bidder.DataPacketV3.pdf," rather than BidderDataPacketV3.pdf. Going forward, I request Zoland limit its document titles to a single period before the file extension type, in addition to following the naming conventions established in RFP Section 4.3.1, *EBid Submission of*

*Proposal*, which states: “When submitting an eBid, do not use any symbols (i.e., #, @, \$, &, \*) in the filename.”

Thank you for bringing this matter to the Division’s attention.

Sincerely,



Jignasa Desai-McCleary  
Director

JD-M:DF

c: M. Griffin  
K. Thomas  
V. Bequer  
D. Rodriguez  
A. Nelson